

PONCIO LAW OFFICES

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UNITED STATES COURTS
SOUTHERN DISTRICT OF TEXAS
FILED

FEB 03 2015

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January 28, 2015

VIA FIRST CLASS MAIL

U.S. District Clerk

Southern District of Texas

P.O. Box 61010

Houston, Texas 77208

RE: Civil Action No. 4:14-CV-01824; Muriel Epps v. Memorial Hermann Healthcare;
In the United States Southern District of Texas, Houston Division

Dear Sir/Madam:

This letter is to inform the Court that I will be on vacation beginning March 6, 2015 thru March 16, 2015. I respectfully request that no hearings or other matters be scheduled during this time period. By copy of this letter, I am notifying all opposing counsel of my vacation schedule and request that they do not schedule any depositions, discovery or other matters during this time.

Thank you for your courtesy and cooperation in this matter.

Very truly yours,

PONCIO LAW OFFICES
A Professional Corporation



ADAM PONCIO

AP/cp

cc: All counsel of record - VIA FACSIMILE